**Community's Police Advisory Committee 2024 Retreat Agenda**
February 3, 2024, 9 AM – 1 PM
TPD Headquarters, conference room 1209
3701 S Pine St, Tacoma, WA 98409
Day of Contacts: Chelsea 253-337-7066 and Ted 253-341-8702

**9 – 9:30: Welcome and Icebreaker (Allen)**

- Welcome
- Intros and icebreaker – Why did you join CPAC?
- You have one hour totally free in Tacoma, what do you do?

**9:30 – 10:00: Handbook and CPAC Duties (Allen)**

- Handbook – What questions do you have after reading the handbook?
- CPAC review of assigned duties
- Do we need to add or clarify anything in handbook based on this discussion?
- Summary of possible changes to CPAC
    - Discussion of possible CPAC response to committee structure changes

**10:00 – 10:30: Member Expectations (Allen)**

- What expectations do we have of each other as CPAC Committee Members?

**10:30 – 11:30: Goal setting for 2024 (Ted/Chelsea/Jacques)**

- Review of last year's goals
    - Which of these goals were completed? Should be continued? Or should be reassessed?
    - Are there goals that are not on here that should be?
- Based on these goals, what subcommittees should we have? Are these the same as our existing subcommittees?

**11:30 – 11:45: Elections for Chair and Vice-Chair (Allen)**

**11:45 – 12:00: Subcommittee Conversation (Ted/Chelsea/Jacques)**

- Activity – Each member writes down the three skills/expertise they bring to the table
- Decide who is in which subcommittee

**12:00 – 12:45: Subcommittee breakouts and Working Lunch (Group Discussion)**

- Select Chair of each subcommittee
- Select regular meeting date and time
- Brainstorm subcommittee goals / deliverables, and which committee member is going to take responsibility for which specific initial tasks

**12:45 – 1 PM: Subcommittee report outs (Subcommittee Chairs)**

- Subcommittee chairs share what was discussed / decided in breakout rooms
- Other topics that are important to discuss:
- Chair, Vice-Chair, and subcommittee chairs set monthly meeting time

**1 PM: Optional Tour of TPD HQ (*this is still tentative*)**